

# Open Minds, Inc.

A Non-Profit Representative Payee Program

## Representative Payee Identification Policy

As a client of Open Minds, Inc. Representative Payee program you must have 2 forms of photo identification (required within 14 calendar days of program enrollment or you will be discharged) in order to cash your check:

- Valid State Issued Identification Card (\$6.50-\$12.50) or Driver's License (\$12.50-\$26.50)

State Issued Identification Cards and Driver's License are available from Highway Patrol Testing Stations.

Information required for a State ID:

- Valid Birth Certificate
- Valid Social Security Card- Social Security cards are available from any Social Security Administration office.
- And any two items that have been mailed to client showing residency.
- For women, if married, a copy of marriage certificate.
- For juveniles under 18, a parent must accompany to sign affidavit

**If your two ID's are lost, misplaced, stolen, etc., new ID's must be obtained within 14 calendar days.**

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